



COURSE DESCRIPTION CARD - SYLLABUS

Course name

Student's rights and duties [S1Teleinf1>PiOS]

Course

Field of study

Teleinformatics

Year/Semester

1/1

Area of study (specialization)

–

Profile of study

general academic

Level of study

first-cycle

Course offered in

Polish

Form of study

full-time

Requirements

compulsory

Number of hours

Lecture

2

Laboratory classes

0

Other (e.g. online)

0

Tutorials

0

Projects/seminars

0

Number of credit points

0,00

Coordinators

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Lecturers

Prerequisites

none

Course objective

A Prezi presentation is displayed during the training, it is updated annually by the Parliament of RP Students, and adapted to the training. A sample presentation is available for viewing at http://prezi.com/qcgnxvika7it/?utm_campaign=share&utm_medium=copy&rc=ex0share. The main purpose of the training is to introduce new students to university life, familiarize them with the rules of the university, introduce the Student Government as the first line of support, give them information from "older colleagues" that will always be better absorbed than that written on the website or briefly conveyed at an organizational meeting.

Course-related learning outcomes

none

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Attendance list

Programme content

- 1) Status of the student
- 2) Amounts of fees the university may charge the student
- 3) Self-government
- 4) Savoir vivre at the university
- 5) Difference between school and university
- 6) Organization of studies
- 7) Classes
- 8) Assessments and credits
- 9) Protection of intellectual property
- 10) System of material aid for the student
- 11) Rights and obligations
- 12) Disciplinary responsibility
- 13) Legal acts
- 14) Scientific circles, Student organizations

Course topics

1. Rights and Responsibilities:
 - * Rights and responsibilities inherent to student status
 - * Student identification card as verification of student status
 - * Functions of the student identification card (access, PEKA, payment card)
2. Tuition and Fees:
 - * Fees that the university may assess to students
3. Student Self-Governance:
 - * Assistance provided by the Student Self-Governance
 - * Location of the Student Self-Governance office
 - * Composition of the Faculty Student Self-Governance Council
4. Etiquette on Campus:
 - * Proper composition of letters and emails to instructors
 - * Use of appropriate salutations, titles, and formal language
 - * Conduct during classes, including appropriate attire and punctuality
5. Distinguishing Characteristics of School and University:
 - * Role of academic advisors and group leaders
6. Organization of Studies:
 - * Structure of the academic year
 - * Institute offices, dean's office, rector's office
 - * Introduction to university authorities
7. Courses:
 - * Variety of course types offered
 - * Attendance and absence policies
 - * Detailed course plan
 - * Alignment with the Polish Qualifications Framework and curriculum
 - * ECTS credit system
 - * Course evaluation (eAnkieta)
8. Assessments and Grading:
 - * Quizzes, exams, and theses
 - * Procedures for reinstatement of studies
 - * Commissioned exams and assessments
9. Intellectual Property Protection:
 - * Implementation of anti-plagiarism systems
 - * Academic integrity and disciplinary consequences
10. Financial Aid System for Students:
 - * Rector's scholarship
 - * Social scholarship
 - * Grants and financial assistance

- * Student loan options
 - * Health insurance coverage
 - * Personal accident insurance
11. Rights and Obligations:
- * Adherence to university regulations
 - * Attendance at classes and participation in exams
 - * Dean's leave of absence, eAnkieta, Individual Study Plan and Curriculum, mobility opportunities, discounts, and financial aid
12. Disciplinary Responsibility:
- * Role of the Student Disciplinary Commission
13. Legal Framework:
- * Locations for relevant documents (law, regulations, statutes, orders)
 - * Administrative proceedings (administrative decisions, appeal procedures)
14. Scientific circles and Organizations

Teaching methods

Presentation, lecture, questions, and answers

Bibliography

Basic Supplementary

Breakdown of average student's workload

	Hours	ECTS
Total workload	0	0,00
Classes requiring direct contact with the teacher	0	0,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	0	0,00